

# Complete Tree Care Training Agreement

I hereby agree that on the termination of my employment with Complete Tree Care, (subject to the termination resulting from my resignation, sickness/incapacity or through disciplinary action), the company can reclaim their expenditure on my training/assessments on an 'at cost basis', (as identified on my Training Record and substantiated by invoices and timesheets), through deduction(s) from my wages or any other monies owing. The company shall not normally pay for time on spent on training. The exception to this shall be chipper and first aid training which are basic requirements. All other training is voluntary and time spent shall not be paid but all other costs will be. However, if time on training is paid this shall also be recoverable on termination of employment. The percentage of training costs to be repaid shall be dependent on the period of time between the completion of the training and the date of termination of employment as defined in the table below.

<b>Time after Training is Completed</b>	<b>Percentage of Costs Deducted</b>
0 to 6 months	100%
6 to 12 months	50%

Signature of Employee:.....

Print Name:.....

Date:.....